Council of Built Environment (CBE)

October 13, 2010

Minutes—approved October 29, 2010

I. Meeting called to order by Tom Taylor (3:05 p.m.) - in consideration of presenters, the order of the agenda changed to accommodate those present.

II. Approval of 9/29/10 Minutes
   A. No changes recommended.
   B. Minutes approved.

III. Handouts/Materials for CBE meetings
   A. Members will bring printed copies of material to the meetings, if needed.
   B. No handouts will be provided at future meetings.

IV. Presentations:
   A. Bio-digester – Jim Riley
      1. Provided handouts on the proposed bio-digester and site location.
      2. Discussed the ongoing RPF.
      3. The project was previously approved by CBE and pulled from BOR. If the project is not approved at the December BOR, it will not continue due to federal funding request deadline.
      4. No concerns on location (which falls under CBE preview).
      5. Questions raised on the patent technology, 25 year commitment/lease, federal funding, and university research initiatives down the road.
      6. No concerns on location (which falls under CBE preview).

   Action/Recommendation: Project approval will be recommended to the President. CBE has no objection to facility locations but does recommend that research (future initiatives) be incorporated into agreement and long-term structure and maintenance also be addressed/included.

   Responsible Party: Karan Watson

   B. Riverside Campus – Joint Library Facility with University of Texas – Charles Gilreath
      1. Provided an update/overview of library storage facility.
      2. Currently, UT has funded $5 Million and A&M has set aside $2 Million to build a Library Warehouse facility on Riverside campus.
      3. Concern raised that Riverside has no campus master plan.
      4. Several campus entities and agencies currently use Riverside Facilities (TEES, Arch, Ag, etc.)
Action/Recommendation: CBE has no objection to facility. FP&C will be contacted to determine if alternative sites could be suggested at Riverside Campus.
Responsible Party: Tom Taylor

Action/Recommendation: Develop a Campus Master Plan for Riverside Campus on a short timeline to provide relevance and guidance for the future of Riverside Campus.
Responsible Party: Karan Watson and Tom Taylor

C. Campus Post Clocks – David Woodcock
   1. Discussed recommendation form Design Review sub-council on Class of 2000 gift to the University.
   2. Discussion around concerns on the number of clocks, maintenance cost and clock design.
   3. Discussion continued on future class gifts and money collected for specific items.

Action/Recommendation: CBE recommends that the Class of 2000 Council be consulted regarding Design Review Sub-Council’s recommendations on two (2) clocks, redesign of clocks and possible future locations.
Responsible Party: Design Review Sub-Council

Action/Recommendation: CBE also suggests meeting with student government on development of guidelines for future class gifts.
Responsible Party: Tom Taylor

D. Photovoltaic Energy System Project – Dr. Balog
   1. Provided a brief update on the current project with Athletics.
   2. Currently solar panel’s installation on Steed to power ~ 26000 kw.
   3. Look to academic, research and community outreach and the development of a Texas Solar rule/handbook.

Action/Recommendation: CBE recommends that the project be referred to both the Design and Technical sub-councils for review and recommendation to CBE.
Responsible Parties: Design Review Sub-Council and Technical Review Sub-Council

E. It was noted again that NO major decision about construction/renovations/space utilization (outside of assigned space) should be made without coming through the CBE. Need a mechanism that addresses this concern.

Action/Recommendation: Letter to be drafted for CBE review to campus community.
Responsible Party: Tom Taylor
V. Letter to VPs/Deans regarding the Process for Submitting Requests for Space  
   A. Due to time constraints, Watson handed out a draft for VPs/Deans that would layout the process for submitting requests for space to CBE.  
   B. Concerns were mentioned regarding space coming on-line (available) and vacated space and a process for distribution of space.  
   C. Again reflects that all items/moves/construction would be run through CBE sub-councils and approval of CBE.

   **Action/Recommendation:** Requested feedback from CBE members so the document could be distributed shortly.  
   **Responsible Party:** CBE Members

VI. Sub-Council Charges  
   A. Taylor briefly mentioned sub-council charges.  
   B. Sub-Council charges sent electronically and handed out at this meeting.

   **Action/Recommendation:** Review and provide additional input to Tom Taylor  
   **Responsible Party:** CBE Members

VII. Future CBE Meetings  
   A. Next CBE meeting ~ October 29th from 1:30 – 3:00 p.m., 510 Rudder Tower  
   B. Beginning November 9th, CBE will meet the 2nd and 4th Tuesdays of each month, 1:30 – 3:00 p.m., 510 Rudder Tower.