Council of Built Environment (CBE)
April 12, 2011

Minutes ~ Approved w/revisions on April 26, 2011

I. Attendance
   A. Voting members present: Bill Dugas, Konrad Johnson, Jeannie Laird, Clint Magill, Jeff Seemann, Drew Shelnutt, Jorge Vanegas, Joe Weber
   B. Voting members absent: Mladen Kezunovic, Kate Miller
   C. Ex-Officio members present: Karan Watson, Rodney McClendon, B. J. Crain, James Massey, Tom Reber, Rod Weis, David Woodcock, Deborah Wright
   D. Non-voting members present: Valerian Miranda (Voting FY12)
   E. Guest: Matt Fry

II. Meeting was called to order by Dr. Rodney McClendon (1:40 p.m.)

III. Approval of March 8, 2011 Minutes
   A. David Woodcock stated that VII.A. should be revised to read “….Class of 2000 is now reconsidering an eternal flame.”
   B. Clint Magill moved to approve the minutes with the modification made by David Woodcock and Drew Shelnutt seconded the motion.
   C. CEB approved unanimously (with modification).

IV. Presentations by Sub-Councils
   A. Transfer of TAMUS Property to TEEX—James Massey for Facilities Utilization Review Sub-Council
      1. Request from TEEX (Texas Engineering Extension Service) is to assign approximately 159 acres adjacent to the Brayton Fire Training Field to accommodate their plans for current and future programs.
2. Land use change has been endorsed by the Deans of the Dwight Look College of Engineering and the College of Agriculture and Life Sciences.

3. Cost for management and future development of these areas will be responsibility of TEEX.

4. Facilities Utilization Review Sub-Council recommends the reassignment of the 159 acres (see attachment “Proposed Brayton Landuse” for reference) with the following restrictions:
   a. All land use will remain clear of the FAA Runway Approach Zone to Easterwood Airport’s runway 34.
   b. As requested, development will be restricted to areas 1A and 2A, as indicated on the attached map. Consistent with other areas of the campus future development in these areas will be subject to approval by the University President.
   c. Use and development in areas 2B and 2C will be passive (no construction). Any changes to this use will be subject to the approval of the University’s President.
   d. Access to the requested land generally south of the closed landfill will be made in compliance with state regulations and subject to the approval of the University President.
   e. TEEX will construct a fence, to discourage unauthorized access to these properties, along the university boundaries adjacent to area 2C.
   f. TEEX will provide the university coordinated access to any utility right-of-ways which may be contained within the 128 acres in question.

5. CBE unanimously passed approval (with above conditions) to make a recommendation to the President for the transfer of above requested property from TAMUS to TEEX.

**Action/Recommendation:** Letter will be sent to President Loftin stating that CBE recommends the transfer of proposed property from TAMUS to TEEX (with above conditions).

**Responsible Parties:** Karan Watson and Rodney McClendon (Jo Williams to draft letter)

**B. Installation of Bicycle Concrete Pad near Psychology Building**

1. Report from David Woodcock for the Design Review Sub-Council
a. Design Review Sub-Council recognizes this concrete pad will result in a loss of a small amount of green space, but agrees that the new racks would improve the aesthetics and safety of the area.

b. Two clean outs should be set flush with the new concrete, and the access lid to the electrical hand hole should be raised and replaced with a new lid or removed to prevent a trip hazard.

c. New concrete should be sloped away from the building and allow for thermal expansion and contraction.

d. If approved, will add this particular bicycle rack to Campus Site Furnishings and Hardscape Standards document as the new university standard.

d. Design Review Sub-Council recommends approval of this project to CBE.

2. Report from Tom Reber for the Technical Review Sub-Council

a. Sub-Council has no concerns in the following areas: Transportation Services, Procurement Services, Facilities Services, Security & University Police, Environmental Health & Safety (will improve safety), CIS Networking, or Telecommunications.

b. Funding Implications: Transportation Services is funding the project and no further concerns from a finance perspective.

c. Utilities & Energy Management: Transportation will need to verify that no underground utilities exist in the area where they plan to pour the concrete.

d. Technical Review Sub-Council recommends approval of this project to CBE upon the condition that Transportation verifies no underground utilities exist in the area where they plan to pour the concrete.

3. CBE unanimously approved recommending this project to the President.

**Action/Recommendation:** Letter will be sent to President Loftin stating that CBE recommends the installation of a concrete bike pad near Psychology Building (with above conditions).

**Responsible Parties:** Karan Watson and Rodney McClendon (Jo Williams to draft letter)
V. Items Forwarded to Sub-Councils

A. Request to build a Sports Performance Center for Football


2. Request is being revised—needs to be signed by Bill Byrne and resent to the CBE co-chairs.

3. This item has been placed on the May BOR agenda as a placeholder so sub-councils will be reviewing as soon as possible.

4. General Weber asked if a current facility could be improved rather than building a new facility.

5. Konrad Johnson inquired where he could view the Athletic Masterplan for Athletics and if there is a Masterplan for Football.
   a. FCOR website is the location of the Athletic Masterplan for Athletics.
   b. Masterplan for Football is in progress.

6. If CBE determines the current tennis courts location is not the best option for the new football facility, the CBE will recommend to the President another location.

7. CBE needs to approve the concept for the facility for the May BOR agenda item. The concept must be approved before FP&C can begin work on the design.

VI. Updates on Items Pending with the Sub-Councils

A. Campus Clocks—update from David Woodcock for Design Review Sub-Council

1. Provided history of campus clock project
   a. The original proposed Class Gift was for 12 campus clocks, but the design didn’t fit the campus decor, the location was in question, and the theme of clocks was in question.
b. Luke Altendorf has been meeting with the Class of 2000 representatives and the class is currently considering one clock located in the MSC.

c. Side Note: Class of 1983 is considering recreating their gift, the eternal flame. This eternal flame was removed years ago.

d. David will talk to Luke Altendorf and provide an update for next CBE meeting.

B. Read Building Relocation

1. Groups being relocated will have priority for vacated space

2. Health and Kinesiology Department is looking at options and will be scattered through campus.

3. Unknown factor if G. Rollie White will reopen since estimated $3 million to bring back to useful facility.

4. If PUF dollars are available, priority is Vet Med which is needs to add students for accreditation, but cannot add with current space and meet accreditation.

5. West side of Kyle Field Renovation is scheduled to begin January 2012 and East side will be part of the same project for cost savings.

VII. Space Requests

A. Handout distributed to CBE members in attendance (to be emailed to CBE after meeting). This document was emailed April 1, 2011, to TAMU Deans and Vice Presidents and lists the proposal due dates for specific available sites.

B. Uncontested Space

1. Space requests will be accepted until proposal due dates.

2. CBE can make recommendation to the President for requested space.

C. Contested Space

1. Space Requests will be accepted until proposal due dates.

2. Maintenance Sub-Council will review and pass along all concerns to the CBE.
3. CBE Sub-Councils will review the requests and provide information to the CBE.

4. CBE will looks at requests and decide which proposals will need to be returned for further details.

5. Units will submit more information to the CBE to help make decisions on who should be awarded the space.

6. Goal is to let the units know if they have been awarded the specific space.

D. SNAPS Analysis Consideration
1. Needs to be reviewed before considering contested space requests.
2. Will be added as future agenda item

E. Deferred Maintenance Consideration
1. Process for deferred maintenance will weave into the renovation process.
2. Maintenance Sub-Council will need to review all proposals and pass along concerns to the CBE.
3. CBE will need to look at proposals through Maintenance Sub-Council lenses.
4. Agenda Item for next CBE meeting: Deferred Maintenance Process Presentation

F. Campus Master Plan will be a consideration when determining which units will be awarded specific spaces.

VIII. Requests for Naming of Buildings and Other Entities at Texas A&M University

A. University Rule 51.06.99.M1 states the Development Strategy Council (DSC) will review requests for naming buildings and other entities when the naming is based on contributions to the University by individuals or organizations. The DSC will then forward its recommendation to the TAMU President. Final approval will be made by the Board of Regents based on the review and recommendation by the TAMU President.

1. Co-Chairs received a request to approve a request to formally name *Julia & Mark E. Ellis ’79 Field* at the Aggie Soccer Complex.
2. Request was forwarded to the DSC for review and Bill Byrne was notified.

B. If there is a request to “tweak” the name of a building or entity—and there is no individual’s name involved, CBE Co-Chairs will make the decision and inform CBE.

1. Request was sent to CBE to combine the names for the Chemistry Building Addition and Chemistry Building to be given one name and one indicator, Chemistry (CHEM).

2. Each building will still maintain a unique building number to comply with THECB requirements and will allow Facilities Services to maintain unique maintenance records for each building.

3. Co-Chairs have signed the approval request. Each building will still maintain its unique building number to comply with THECB requirement.

C. If there is a request to “tweak” the name of a building or entity—and there is an individual’s name involved, CBE co-chairs will send to DSC for review and recommendation to the President.

REMINDER: Next meeting for CBE will be on Tuesday, April 26, 2011 1:30 – 3:00 p.m., 510 Rudder Tower