I. Attendance
   A. Voting members
      1. Present: Jose Bermudez, Pierce Cantrell, Thomas Mather, Kate Miller, Valerian Miranda, Genyne Royal, Joe Weber. A quorum was present.
      2. Absent: Scott Bowen, Mladen Kezunovic; N.K. Anand
   B. Ex-Officio members
      1. Present: Rodney McClendon, Kevin Hurley, James Massey, Tom Reber, Rod Weis, David Woodcock, Deborah Wright
      2. Absent: Karan Watson, B.J. Crain, Matt Fry
   C. Non-voting members:
      1. Present: Bill Dugas, Guido Kanschat, Janice Walpert
      2. Absent: Thomas Harwell, Kevin Pollak, Lawrence Rauchwerger, Jeff Seemann
   D. Guests: Merna Jacobson, David Morrison, Marty Scholtz (for Jeff Seemann), Shelly Janac, Briana Cammack (for Matt Fry), Robin Autenrieth (for N.K. Anand), Karen Bigley; and presenters from the VPA Deferred Maintenance Continuous Improvement Team, Bryan Cole, Nickel Cribbs, Felix Flores, Andrea Wienen, Becky Carr, Kathy Hubbard, John Clark, and Doug Kessler.

II. Announcements and Updates
   A. The meeting was called to order by Co-Chair McClendon at 1:35 p.m.
   B. Approval of Minutes: The April 10, 2012, Minutes were unanimously approved as submitted.
   C. Equine Complex District Plan – thanks to everyone for the efficient response on the e-vote to expedite this proposal. The plan went to the Board of Regents last Thursday and Friday (May 3-4). They approved us going forward with the concept of this collaborative involving the College of Veterinary Medicine & Biomedical Sciences, College of Agriculture & Life Sciences, Division of Student Affairs and Division of Athletics. Co-Chair McClendon and others have communicated with the Texas Higher Education Coordinating Board and met with them to ensure everything was in order to move forward with the donor and planning.
   D. University Architect Candidates May 7, 15 and 16
      Co-Chair McClendon announced that the first candidate was on campus yesterday and the other two are scheduled in the coming week. He thanked those participating in the process and stated his belief that the successful candidate will be a resource and also an advocate for those things that ensure compliance with the Campus Master Plan.
   E. CBE Website: Karen Bigley, Communications Manager for VPA and Patti Urbina are working to create a website that will enhance the visibility, transparency and efficiency of the CBE. The url will be http://cbe.tamu.edu and we will unveil the site with a presentation at the September meeting.
III. Presentation by invited guests: VPA Deferred Maintenance Continuous Improvement Team

The Vice President for Administration’s Deferred Maintenance Continuous Improvement Team offered a presentation to the CBE. Chaired by Dr. Bryan Cole, the committee has 15 additional members from inside and outside the VPA Division. Their charge is to support the mission of the University and CBE by recommending process improvements to identify and prioritize Deferred Maintenance (DM) projects. A goal of their work is to raise awareness on campus of the DM issue—more projects than funding exist. There is no endowment or dedicated funding for maintenance. To determine which of the thousands of DM needs are scheduled, the Team has worked to improve the system of submission and review. The estimated budget for DM projects on campus for 2008-2017 is approximately $600M. Texas A&M’s annual DM budget is $15M. Ideas to identify funding: Foundation accounts? Contracts and Grants? etc., may offer some good places to explore. The Team’s presentation offered four questions for the CBE’s consideration: What are the CBE’s needs regarding the identification and prioritization of DM projects? Do you agree with the Operational Definitions [in the provided powerpoint slides]? Does your experience suggest taking exceptions to any of the findings and or recommendations? Are there concerns or issues from your perspective that we need to consider as we move forward?

Co-Chair McClendon suggested the Sub-Councils review the presentation and meet with the team separately to bring forward some ideas and responses to the presentation.

IV. Membership of the Facilities Utilization Review Sub-Council – James Massey

A. THECB audit on space inventory went well. Excellent ratings received. A recommendation of the audit was to include representation of the Interim Director of Facilities Coordination on the FUR Sub-Council as a voting member and the CBE as a non-voting member.

B. Motion was made to accept this recommendation; motion passed unanimously.

V. Presentations by Sub-Councils

A. Equine Complex District Plan - DRsc, FURsc, TRsc, Msc
   1. As referenced earlier, CBE recommended approval to the President on April 24.
   2. Motion passed unanimously to request the President’s approval with caveats as submitted in Sub-Council reports.

B. Utilities and Energy Capital Plan – TRsc, DRsc, FURsc
   1. DRsc
      The Design Review Sub-Council (DRsc) supports the proposed Capital Plan and requires all individual projects to be submitted to the DRsc for review and recommendation to the CBE as they reach the design phase. The Thermal Storage tank adjacent to SUP-1 on West Campus has been reviewed in concept and the DRsc awaits the opportunity to review the Schematic Design.
   2. FURsc
      The Facilities Utilization Review Sub-Council (FURsc) recommends supporting the proposed elements of this plan and the associated amendments to the University’s Capital
Plan. This support includes the construction of the chilled water storage tank, listed in the plan, to be adjacent to the SUP-1 plant as proposed.

3. TRsc
   The Technical Review Sub-Council (TRsc) supports this $45M plan and its implementation to provide expected campus growth and to continue to provide highly reliable and cost-effective utilities and energy services in support of the University’s mission. Finance has reviewed the pro forma and is supportive of the plan moving forward. The pro forma will continue to be reviewed as the project progresses.

4. CBE unanimously voted to recommend the President’s approval for the Utilities & Energy Management Plan FY13-FY16, as submitted, and with the full understanding that as the project progresses engagement of the Sub-Councils’ review and CBE oversight will be honored.

C. ARCH Request for Temporary Structure at Riverside Campus 0 solar research project – DRsc, FURsc, TRsc
   1. DRsc
      Design Review Sub-Council recommends approval with the instruction to the College of Architecture to clean up the area
   2. FURsc
      Facilities Utilization Review Sub-Council recommends approval and is in agreement with the finding that the project structure and other related effects should be removed at the end of the project, at the cost of the grant, College or department.
   3. TRsc
      Technical Review Sub-Council recommends the proposal as submitted as long as the following concerns are addressed and funded: if data network connectivity is needed, the research team will work with CIS; at the end of the study the structure should be disassembled and the site cleaned; if research is security sensitive, appropriate measures will be included at the time of construction.
   4. CBE voted unanimously to recommend the President’s approval to allow the College of Architecture to proceed with construction of the temporary structure for research on hybrid solar-electric light with attention to the above-stated considerations.

D. Amateur Radio Club Construction of Telescoping Tower - TRsc
   1. TRsc
      The Technical Review Sub-Council (TRsc) supports the proposed idea of placing the 84 foot tower and amateur radio club operations at the requested site of the Telecommunications Building #3196 at 570 Floriculture, provided the following concerns are addressed:
      - The club should ensure the distance from the existing overhead electrical service is at least 15 feet.
      - If Facilities Services is engaged to coordinate the purchase and installation of the tower, Procurement Services will assist in that process.
   2. CBE unanimously voted to recommend the President’s approval for the Amateur Radio Club’s
request for installation of a telescoping tower and their relocation to Telecommunications Building #3196 with the inclusion of the above-referenced conditions.

E. Spence Park Gazebo – TRsc, DRsc
1. DRsc – the Design Review Sub-Council offered an alternative option for the Class of 2013 proposed gift of a Gazebo in Spence Park and requested their consideration of restoring and refurbishing the flagpole ‘skirt’ in front of the Williams Administration Building. Following some discussion on how class gift choices are generated, and the belief that the 2013 class has already committed to their gift, it was determined that Mr. Woodcock would meet with the Class Agent and report back to the CBE.
2. TRsc – the Technical Review Sub-Council Chair, Tom Reber announced that he has heard the Class of 2013 has decided on their gift and this may no longer be a CBE proposal.
3. Pending the above-referenced assignments, the Class of 2013 Proposed Gift of a Gazebo in Spence Park was tabled.

F. Plaques for Memorial Student Center Flag Display – DRs
1. The DRsc recommends that the proposed gift of plaques to be placed under the service flags be respectfully declined, on the grounds that they are redundant to the message of service and sacrifice so eloquently expressed by the flags themselves, by the very presence of the Memorial Student Center, and through the many symbolic and written exhibits found within the building.
2. The wording on the plaques has been submitted and does not conform with the newly adopted art policy guidelines approved by the CBE in April.
3. The CBE unanimously supported the Design Review Sub-Council’s recommendation to respectfully decline the gift of the plaques for the MSC flag display and to likewise recommend to the President this offer be declined.

G. Class Gifts – Recommendation for an Established Policy – DRsc
1. A number of recent proposals have been introduced as part of a class gift request. Woodcock recommended establishing a policy to direct how class gifts get generated and how gifts of all kinds are proposed.
2. General Weber, on behalf of DSA, agreed to appoint a committee to create a process for class gift ideas to be collected, vetted by CBE, and made available to class agents. It was suggested the University Architect serve on this committee.

H. Gates Statue – DRsc, Msc, TRsc
1. DRsc – the class of 2006 would like to make a gift of a statue of Robert M. Gates. The Design Review Sub-Council voted to decline the statue on the basis that the university should not memorialize a living person.
2. Msc – no issue with proposal
3. TRsc – question if the proposing party is aware of the bust of President Gates
4. Discussion related to criteria for statues on campus. Is “not living” the right criteria? Existing
statues on campus currently exist of living, or at the time of casting, living individuals: Kleberg and John David Crow. Co-Chair McClendon asked Woodcock to collect background information and history on other campus statues and asked the CBE membership to reflect on a criteria that could have unintended consequences of making a broad decision on an isolated case and how this would affect other proposals.

VI. Items forward from Co-Chairs to Sub-Councils since last meeting
   A. Demolition of the Hydromechanics Laboratory (Bldg #0502) – DRsc, TRsc, Msc, FURsc
   B. West Campus Housing Proposal – DRsc, TRsc, FURsc,

VII. Previously discussed items pending with Sub-Councils
   A. Veterinary Medicine & Biomedical Sciences District Plan – DRsc
   B. Two-year review of March 2010 President’s Approval of Mechanical Engineering Department’s temporary use of Riverside Building 6775 caveat for review after two years, FURsc and TRsc
   C. Liberty Bell Relocation – DRsc, FURsc, TRsc
   D. Campus Clocks – per DRsc: proposal still being discussed between class agents and MSC Director
   E. Chamber of Commerce Request – tabled until further notice
   F. Request for Large Animal Facilities on Riverside Campus – proposed by Colleges of Ag & Life Sciences and Vet Med & Biomedical Sciences - tabled until further notice

VIII. CBE Recommended Projects Sent to President for Approval – No discussion
   A. Utilities and Energy Capital Plan – TRsc, DRsc, FURsc
   B. ARCH Request for Temporary Structure at Riverside Campus- solar research project DRsc FURsc, TRsc
   C. Amateur Radio Club Construction of Telescoping Tower – TRsc
   D. Spence Park Gazebo – TRsc, DRsc
   E. Plaques for Memorial Student Center Flag Display - DRsc
   F. Class Gifts – Recommendation for an Established Policy - DRsc
   G. Gates Statue – DRsc, Msc, TRsc

IX. Vacated Space - Dulie Bell Building – No discussion
   A. Awaiting approval of the Transition Building Plan.
   B. Transition Building Plan delayed last month; should be moving forward soon.

X. Vacated Space Assignments sent to the President for Approval – None

XI. Miscellaneous – No items

Meeting adjourned at 3:10 p.m.

Next Meeting: June 12, 2012 - 1:30 – 3:00 p.m. - 410 Rudder Tower