Minutes of the Monthly Meeting of the Council for the Built Environment
August 14, 2012, 1:30 – 3:00 p.m.

I. Attendance
   A. Voting members
      1. Present: Robin Autenrieth representing N.K. Anand, José Bermúdez, Pierce Cantrell, Thomas Mather, Valerian Miranda, Taylor Smith and Joe Weber
         A quorum was present.
      2. Absent: N.K. Anand, Scott Bowen, Kate Miller, Mladen Kezunovic
   B. Non-voting members:
      1. Present: Bill Dugas, Thomas Harwell, Janice Walpert
      2. Absent: Guido Kanschat, Kevin Pollak, Lawrence Rauchwerger, and Jeff Seemann
   C. Ex-Officio members
      2. Absent: Kevin Hurley
   D. Guests: Merna Jacobsen, Marty Scholtz (representing Jeff Seemann).

II. The meeting was called to order by Co-Chair McClendon at 1:34 p.m.
   A. Approval of the Minutes: The July 10, 2012, Minutes were unanimously approved as submitted.
   B. Updates and Announcements
      1. University Architect
         Co-Chair McClendon welcomed Ms. Lilia Gonzales to the CBE. Ms. Gonzales accepted the position of University Architect, effective August 1, following a national search. She was previously with the University of North Texas System where she was the Senior Project Architect as well as the Director of Planning and Development.
      2. Reception for David Woodcock - The Co-Chairs will host a retirement reception to express their appreciation for Mr. Woodcock’s many contributions to the Council. Details will be forthcoming on the date and venue.
      3. Outsourcing
         Contracts for the different units being outsourced to Compass USA are in the final stages. McClendon stated that B.J. Crain has been leading the efforts for the transition on the campus; he asked her to offer an update on the operational aspects of the transition.
         Ms. Crain outlined the progress of the transition: The dining and three facility contracts were signed on August 10; a fifth contract on the bonus, an additional fee for having more than one contract, has also been signed. Part one of the bonus transfer has occurred, the second portion is due October 2. Originally a 5+5 year contract was discussed. This has been
adjusted to a 10-year contract with a 2-year extension that will include an additional guarantee. All employees transitioned over on August 3. She stated it has been a smooth transition. Compass is approximately 85% complete with background checks, with no significant findings. Dining services employees originally had only two years’ guaranteed employment; they now have the length of the term, the same as the guarantee offered the Facilities employees. She did state that the company will be doing a study to set priorities on maintenance projects.

Co-Chair Watson asked if the priorities CBE provided on the issue of deferred maintenance are to be a part of the Compass plan. Watson stated examples from the Maintenance Sub-Council as well as the Design Review Sub-Council’s work to demonstrate the importance of the CBE process in place. Communication and interaction between the CBE, its leadership and Sub-Council Chairs and Compass has not occurred. Crain stated that everything Compass does will be presented through the approval process defined by Texas A&M; and she stated that she views Compass as a service provider. Watson asked, with concurrence from CBE members, for more details on how the company study and CBE will interface as well as expected interfaces.

Other CBE members stated immediate concern for the report to the Texas Higher Education Coordinating Board, (THECB) referenced as the “100% report on Deferred Maintenance”, due September 15. Communication and interaction with Compass is important to ensure the report is accurate and submitted on time. The report is used by the THECB to determine the rankings for the campus condition index of the university.

In summarizing the discussion, McClendon requested a few items: (1) briefing to CBE on the outsourcing contracts; (2) need to identify an engagement process to ensure Compass understands how the CBE works, need to promote interaction to ensure the university’s priorities are met, and need to clarify and maintain CBE’s role and responsibility in the decision-making and oversight process. Watson added an additional item, (3) need to explore membership composition of Sub-Councils and the role of Compass employees. Do we need to add Compass representatives to some of the Sub-Councils? Do they need to attend meetings as guests?

III. Presentations by Sub-Councils
A. Featured Art Wall Northside Residence Hall – DRsc
   1. DRsc – recommends approval of the request and looks forward to further review as necessary.
   2. CBE voted unanimously to recommend the President’s approval of the request for the proposed Sculpture Commission Competition to solicit artwork for placement behind the 5-
story grand staircase of the Northside Residence Hall. The committee to select the artwork must include student representation at the undergraduate and graduate level; the selected artist and artwork must be within the identified budget.

**Action/Recommendation:** Memo will be sent to the President recommending his approval for the Sculpture Commission Competition to be conducted as proposed and with the guidelines as listed above.  
**Responsible Parties:** Co-Chairs Watson and McClendon

B. Shuttle Motion Simulator (SMS) – FURsc  
1. FURsc – recommends approval of the request to assign the Aerospace Engineering department a portion of the Dollar Food Services Commissary for use by the SMS. The SMS is to be placed in the Commissary pending an alternative solution. The University should support the needs and as appropriate assign space to support the operation of the SMS.

2. CBE voted unanimously to recommend the President’s approval of the request to accept the Space Motion Simulator and to assign space to support the operation of the Space Shuttle Motion Simulator.

**Action/Recommendation:** Memo will be sent to the President recommending his approval of the recommendation to allow the SMS to be located in the Commissary.  
**Responsible Parties:** Co-Chairs Watson and McClendon

IV. Miscellaneous  
Watson announced that two colleges expressed interest in the Milner Hall space. These parties are working on a compromise. There being no issue between the parties, no competition is needed.

Scheduling for CBE and Sub-Council meetings will be reviewed; any proposed changes to the meeting schedule will be communicated to the membership.

V. Meeting adjourned at 2:15 p.m.

**Next Meeting:** September 11, 2012 - 1:30 – 3:00 p.m. - 410 Rudder Tower