I. Attendance

A. Voting Members
   1. Present: Erin Simmons, Leslie Uptain, Tom Reber
   2. Absent: Katherine Banks, Jorge Vanegas, Emil Straube, José Fernández-Solís, Brandon Valenta, David Lunt, Glen Laine

B. Non-voting Members
   1. Present: Christopher Lyons, N. K. Anand*, Andy Armstrong
   2. Absent: Penny Riggs, Mark Sicilio, Joseph Benigno,

C. Ex-officio Members
   1. Present: Karan Watson, Jerry Strawser, Kevin Hurley, Matt Fry, Deborah Wright, David Morrison, Lilia Gonzales, James Massey
   2. Absent: Richard Gentry, Ralph Davila

D. Guests
   1. Marty Scholtz, Shelly Janac, Scott Honea

(*office/organization representation for the Vice Presidents, Agencies, CPI, USC, GSC and SGA have voting and non-voting members; in meetings where the voting member is absent, the non-voting member assumes voting status.)

II. Call to Order: Co-Chair Watson

A. Co-Chair Watson called the meeting to order at 1:30 p.m.

B. The October 2014 minutes were unanimously approved as drafted

III. Updates and Announcements

A. Changes in Membership and Introductions
   1. University Staff Council has changed both their Voting Member as well as their alternate.
      a) Leslie Uptain – Voting
      b) Andrew Armstrong - Alternate
   2. Faculty Senate’s voting representative’s term is extended another year and a new alternate has been named.
      a) José Fernández-Solís – Voting
      b) Mark S. Sicilio - Alternate

IV. Presentations by Sub-Councils
   *Since quorum was not met, projects were presented by the Sub-Councils and will be sent to all of CBE for electronic vote.*
A. Request to Add Concrete Bike Pads

Transportation Services in conjunction with the Rec Sports-Outdoor Adventures opened a bike repair facility in a previously unused building adjacent to Lot 35 and across from the Commons residence halls on the south side of campus.

With the rapid growth in the number of bicycles utilized on the Texas A&M University campus, a shortage of spaces for bicycle parking has arisen, especially in the heart of campus.

Transportation Services requests approval to add a concrete pad with bike racks near Lot 35 to support the increase in bicycle parking needs as patrons use the new repair facility (see attached proposal).

Recommendations:

- **Design Review Sub-council (DRsc)**
  The DRsc electronically voted to recommend approval of the addition of a concrete bike pad near parking lot 35 as proposed.

- **Technical Review Sub-council (TRsc)**
  The TRsc supports the proposed addition of concrete bike pads and recommends approval, provided the following issues/concerns are addressed and funded.

  **Facilities Services**
  The design team needs to ensure that the project does not increase the rate of storm runoff into local creeks.

  The project team should coordinate with Grounds Management for landscaping and irrigation concerns.

  **University Police**
  Concerned that existing lighting in the area may not be adequate.

  Discussion included possibly surrounding the area with some type of tall barrier that would hide potential criminal activity (theft).

  **Utility & Energy Services**
  The project and design team will need to follow the TAMU policy on digging on campus prior to any excavation - [https://utilities.tamu.edu/digging-campus/](https://utilities.tamu.edu/digging-campus/).

  The modification of, or addition to any TAMU UES systems will need to follow the TAMU UES design standards - [https://utilities.tamu.edu/design-standards/](https://utilities.tamu.edu/design-standards/).

Action: The request will be sent electronically to CBE for vote.

Responsible Parties: Co-Chairs Watson & Strawser
B. CVM Bronze Sculpture – Equine Center

The Texas A&M Equine Initiative proposes a life-size equine sculpture to be placed at the entrance of the Thomas G Hildebrand, DVM ’56 Equine Complex, immediately in front of the entrance to the Teaching and Outreach Building (see attached proposal).

Recommendations:

• Design Review Sub-council (DRsc)
  The DRsc recommends approval of the ‘Dash For Cash’ bronze sculpture at the Equine Complex as proposed, with the following caveat:

  • Further details on the plaques, including proposed location and size, should be submitted to the DRsc for review.

• Technical Review Sub-council (TRsc)
  The TRsc supports the request and recommends approval, provided the following issues/concerns are addressed and funded.

  Facilities Services
  The project team should coordinate with Grounds Management for landscaping and irrigation concerns.

  University Police
  Signs for Equine Complex bronze sculpture indicating no climbing.

Action: The request will be sent electronically to CBE for vote.

Responsible Parties: Co-Chairs Watson & Strawser

C. Land Transfer from COALS to Rec Sports

Approval is requested for the transfer of assignment of approximately 16 acres from the College of Agriculture and Life Sciences to Recreational Sports (see attached proposal). This transfer is necessitated by the upcoming expansion of athletic facilities to the west of existing soccer and track facilities. These new athletics facilities will displace fields that currently support recreational sports. New recreational sports fields would be constructed on the land that is transferred.

Recommendation

• Facilities Utilization Review Sub-council (FURsc)
  FURsc recommends approving the land use transfer request as written, with the understanding that specific development plans will be submitted and reviewed by the CBE/CBE-sub-councils as appropriate.
Action: The request will be sent electronically to CBE for vote.

Responsible Parties: Co-Chairs Watson & Strawser

D. Request for Change in Land Use Agreement

Utilities & Energy Services (UES) and Transportation Services (TS) request approval for the assignment of 10 acres of land for UES and 2.7 acres of land for TS to be used as service yards, on land currently designated to Agrilife (see attached proposal).

Recommendations:

- Facilities Utilization Review Sub-council (FURsc)
  FURsc recommends the request by the Departments of Utilities & Energy Services and Transportation Services to reassign approximately 12.7 acres generally located west of Finfeather Road to their use as service yards.

- Technical Review Sub-council (TRsc)
  The TRsc supports the request and recommends approval, provided the following issues/concerns are addressed and funded.

  Facilities Services
  Facilities Services supports this project. The design team needs to ensure that the project does not increase the rate of storm runoff into local creeks.

  The project team should coordinate with Grounds Management for landscaping and irrigation concerns.

  EHS and SASE
  The development of the drive between Finfeather Rd and the gates to the TS and UES yards must be capable of supporting College Station Fire Department apparatus and include a means of turnaround that is acceptable to CSFD.

  When buildings are located on these area(s), a fire hydrant must be located within 300ft of all parts of the building(s).

  University Police
  Prefer that all fencing allow visibility into each section in order for Police and Security to visually inspect during off-hour patrols. At minimum, the north side of fencing should be open.

  Good outdoor lighting throughout each section.

  If possible, alarmed for motion detection and recording surveillance cameras (there is great concern in regards to theft of UES equipment and supplies).
Enough space on the road servicing both sections for a vehicle to safely turn around after hours.

Action: The request will be sent electronically to CBE for vote.

Responsible Parties: Co-Chairs Watson & Strawser

E. Kyle Field North Plaza

On September 11, 2013 at the Design Development review for Kyle Field, the North Plaza was reviewed by the Design Review sub-council (DRsc). This review included the hardscape and softscape materials, and monuments (see attached).

Recommendation

DRsc members unanimously voted to recommend approval of the North Plaza of the Kyle Field Redevelopment project as follows:

- All hardscape and softscape materials as presented.
- The (4) four tribute columns honoring Heisman Trophy winners, All-Americans, Championship Teams, and other major awards.
- The relocation of the John David Crow statue.
- The exterior video displays as presented.

Action: The request will be sent electronically to CBE for vote.

Responsible Parties: Co-Chairs Watson & Strawser

F. College of Engineering District Plan

The Design Review sub-council (DRsc) reviewed a request from the College of Engineering (COE) for the creation of a College of Engineering District Plan. The draft plan was first reviewed by the DRsc on April 9, 2014 at 50% completion. Comments were provided to the planning team and the final concept for the district plan was presented to the DRsc on September 24, 2014 (see attached request).

Recommendation

As the Engineering District Plan significantly changes the spatial anatomy of the campus (pattern of public spaces; civic structure; and relationship to its surroundings), the DRsc recommends further discussion at the University/Administration/CBE level to guide the development of the entire campus.
In the absence of that discussion, the DRsc does not recommend approval of the Engineering District Plan as proposed and it is recommended that to continue the planning premises of the current Campus Master Plan, the following principles be maintained: maintenance of the current build-to-line; adherence to CMP framework of high density areas with more intimate courtyard spaces; and continued use of Bizzell Street for vehicular traffic.

Action: The request has been tabled until receipt of an updated Master Plan.

Responsible Parties: Co-Chairs Watson & Strawser

G. EEC and Zachry Renovation – 100% Design Development

The Design Review sub-council (DRsc) previously reviewed the Engineering Education Complex (EEC) and Zachry Renovation project on June 20, 2012 for concept and project approval and on October 8, 2014 for Schematic Design. The project was presented to the DRsc on November 12, 2014 at 100% Design Development (see attached request).

Recommendation

The DRsc voted to recommend approval of the Engineering Education Center – Zachry Renovation project as presented at 100% Design Development with the following caveats:

- The design strategies outlined and presented at the December 10, 2014 meeting are incorporated into the design to address the concerns of the DRsc, which includes a greater amount of masonry and reduction of the overall amount of metal panel system. The final resolution of the design shall be provided to the DRsc Chair for approval and assurance that the fundamental intent and expectations as agreed upon are met.
- Glazing color will match the Engineering Technology Building (ETB).
- A detailed site development plan and landscape plan should be brought back to the DRsc for review, in accordance with DRsc procedures.
- Any plans for exterior signage and artwork, including exterior sculptures, should be brought back to the DRsc for review in accordance with CBE procedures.
- An exterior materials mockup will be constructed for on-site review, in accordance with DRsc procedures.

Action: The request will be sent electronically to CBE for vote.

Responsible Parties: Co-Chairs Watson & Strawser
V. Miscellaneous

A. Joint Library Facility at Riverside

The Joint Library Facility at Riverside is a shared facility with University of Texas used to house hard copied books. The facility is being built in three stages.

During the first round of funding, TAMU submitted one third of the funding. As the facility comes to capacity, TAMU will support the majority of the funding for the second phase of the facility. TAMU originally committed $5 million and the project came in under budget with $1.4 million remaining. This remainder is committed to the facility along with $3.6 million to meet TAMU’s obligation for module 2. University of Texas is responsible for module 3.

CBE has already given approval for the buildings. This item is to inform CBE that phase 2 will begin.

B. Capital Plan Task Force

CBE has created a Task Force for planning for major renovations and new buildings. TAMU is required to have a capital plan which includes projects that are to start in the next year in which funding is available.

The Task Force will look at revising a process for a prioritization plan for future projects for the capital plan. By not having a formal process of strategic prioritizing, there is a tendency to update the capital plan frequently. The BOR prefers updating the capital plan once per year, however, because of cost/structure changes or funding opportunities, updating is unavoidable. The Task Force will try to minimize how often TAMU will update the capital plan, preferably no more than twice a year to re-endorse or to suggest changes to the capital plan.

This planning process should work well with two of the sub-councils already in place within the CBE. Maintenance Sub-council would submit an updated version of the 5-year Deferred Maintenance plan in September. In September and March, Facilities Utilization Review Sub-Council will have a process that would present the proposed priorities for facilities/space utilization (new buildings, major renovations) to the CBE for review which, in turn, will be presented to the BOR for the May Meeting.

To collect input from various entities on campus, it was suggested the Vice Presidents could submit proposals for major renovations/buildings whether funding is available or not. The Task Force would evaluate whether the proposals strategically align before investing time into the details.

VI. Meeting adjourned 3:05 p.m.