Minutes of the Monthly Meeting of the
Council for the Built Environment
February 9, 2016

I. Attendance

A. Voting Members
   1. Present: N. K. Anand, Glen Laine, Eleanor Green, Penny Riggs, Andy Armstrong
   2. Absent: Daniel Pugh, Katherine Banks, Marc Sicilio, Christopher Lyons, Joseph Benigno

B. Non-voting Members
   1. Present: Bill Dugas, Paul Ogden, Jim Grau, Bob Strawser, Christian Nygren*
   2. Absent: Leslie Uptain, Hannah Wimberly

C. Ex-officio Members
   2. Absent: Marty Scholtz, Deborah Wright, Richard Gentry

D. Guests
   1. Shelly Janac, Matt Fry

(*office/organization representation for the Vice Presidents, Agencies, CPI, USC, GSC and SGA have voting and non-voting members; in meetings where the voting member is absent, the non-voting member assumes voting status.)

II. Welcome

A. Co-Chair Watson called the meeting to order at 1:30 p.m.

B. The November 2015 minutes were declared approved as drafted.

III. Discussion

A. New CBE Procedures

At the last CBE meeting, Dr. Watson asked the council to consider the current process with regards to submitted requests to try to accomplish two goals; 1) streamline any processes that can be streamlined, and 2) alleviate the amount of requests submitted to the President that can be handled at a lower level.

Taking into consideration the input received by CBE members, Dr. Watson distributed a flow chart to illustrate new CBE procedures (attached). The items in blue (Track A) outline the current CBE process while those in green (Track B) reflect a new approach to the process.
Projects will be submitted from Vice Chancellors, Vice Presidents, Athletic Director, and Deans to the Co-Chairs. The Co-Chairs will evaluate the request for processing. If the request is for renovation or new construction over $4 million, modification of the Master Plan (including District Plans), possible major change to campus appearance, a politically sensitive project, or a Capital Plan submission, these will be routed through Track A. The Co-Chairs will assign to the appropriate sub-councils, the Sub-councils will review the request and report to the CBE. CBE will then make a recommendation to the President and the President will decide to approve or disapprove the recommendation.

All other considerations will follow Track B. The co-chairs will make decisions on space reallocations as well as approve guidelines and recommendations from the sub-councils (e.g., Campus Master Plan, District Plans, Space utilization plan, Maintenance Plans). For smaller projects, the Campus Architect, with input as needed from sub-councils, determines approval. The Co-chairs will report the decisions to the President. While the CBE will not vote on these projects, they will be made aware of them in a timely fashion for review in case there are concerns. If so, the request will be reevaluated and submitted to the CBE for vote.

The new process is to take effect immediately and will encompass currently submitted requests.

B. Reveille Statues

Dr. Watson is forming a task force to address statues on campus. Issues to be addressed include 1) should there be a Reveille statue and if so, where should it be? 2) How can ideas be commemorated? 3) Should a person be commemorated and is there another way to do so? The task force will include a student from the corps, the student body president, and another position. Dr. Bob Strawser volunteered to serve on the task force.

IV. Meeting adjourned 2:15 p.m.
Submission continues from Vice Chancellors, VPs, AD, and Deans

CoChairs as needed w/ Sub Council Chairs

Track A
Renovation or New Construction >$4M
Modification of Master Plan (incl District Plans)
Possible major change to campus appearance
Politically Sensitive Project
Capital Plan Submission

CoChairs decide which Sub Councils

SubCouncil Reports to CBE

CBE recommends to President

President Decides

Guidelines & Recommendations from SubCouncils, e.g.:
Campus Master Plan
District Plans
Space Utilization Plan
Maintenance Plans

Track B
All other considerations sent as information to CBE

CoChairs Determine Reallocations

Campus Architect, with input as needed from SubCouncils determines approval

CBE informed and comments may cause reconsideration

Co-Chairs report to President

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