February 13, 2012

MEMORANDUM

TO: Dr. R. Bowen Loftin
    President

SUBJECT: Recommendation from the Council of Built Environment: Vacated Space
Assignments for Cain Hall

At its January 10, 2012 meeting, the Council of Built Environment discussed the request
from LtGen Weber to allow Student Affairs to repurpose the approximately 4,500 sq. ft. in Cain
Hall that will be vacated when the Department of Information Technology staff moves to Koldus
2nd floor.

CBE co-chairs presented a proposal to grant space in Cain Hall to Student Affairs and
TAMU to receive three trailers located in The Grove in return. The following factors were
discussed:

- Cain Hall was renovated a few years ago costing Residence Life and Student
  Affairs approximately $2M to get usable space. As an auxiliary, they were
  required to do so. If this space is assigned to another entity, provisions for
  reimbursing Student Affairs would need to be made.
- Available spaces in Cain are located within other Student Affairs office suites,
  making the assignment of space there to another entity awkward. Residence
  Life has staff operating in lounge areas and with this space would be able to
  consolidate into its main office.
- Res Life has offered at no cost three trailers located in The Grove. The three
  trailers comprise approximately 4500 sq. ft. and were scheduled to be sold
  externally. The trailers may be needed for swing space due to other
  renovations across campus.

Discussions followed concerning the fact that the three trailers were placed in The Grove
for temporary usage. Concerns also were raised that once Wellborn Grade Separation is
completed, this area will be a major thoroughfare on campus and the trailers might have to be
relocated. A timeline to review the longevity of keeping the trailers in place was discussed.

A motion was made by Thomas Mather to assign the vacant space in Cain Hall to the
Division of Student Affairs and Kate Miller seconded the motion. Joe Weber motioned that the
university will accept the three trailers with the understanding that CBE will assess on an annual
basis the viability of retaining the trailers. N. K. Anand seconded this motion.
CBE voting members unanimously voted to recommend to the President his approval of the following requests: 1) award vacated space in Cain Hall to the Division of Student Affairs and 2) accept on behalf of the university the three trailers—with the understanding that CBE will review on an annual basis the viability of retaining the trailers.

Karan Watson 2-16-12
Provost and Executive Vice President for Academic Affairs
Co-Chair, Council of Built Environment

Rodney P. McClendon 2-15-12
Vice President for Administration
Co-Chair, Council of Built Environment

Recommendation Approved:

R. Bowen Loftin 2/17/12
President

cc: Sub-Council Chairs, Council of Built Environment
LtGen Joe Weber