November 18, 2013

MEMORANDUM

TO: Dr. R. Bowen Loftin  
   President, Texas A&M University

SUBJECT: CBE Recommendation: College of Veterinary Medicine Way Finding Signage

At its November 12, 2013, meeting, the Council for the Built Environment (CBE) discussed a request from the College of Veterinary Medicine (CVM) to install new signs at two locations on campus: Large Animal Hospital (bldg. #1194) and Histology Service Lab (bldg. #1010). The first signage would be installed in front of the Large Animal Hospital to direct students, clients, guests, and others to the front door. There are many large buildings that comprise the Large Animal Hospital grouping making it difficult for newcomers to determine which building houses the main entrance. The second signage would be installed in front of the Histology Service Lab which sits in the center of Parking Area 36 and currently has no appropriate signage. It is on the route to TVMDL and is often mistaken for such. A new way finding sign would help to ensure the privacy and safety of the Histology Lab, as well as direct TVMDL clients to the correct building.

Recommendations from the Sub-Councils:
Design Review Sub-Council (DRsc) – members voted to recommend approval of the new way finding signs.
- Two signs to be installed in front of the Large Animal Hospital and one sign to be installed in front of the Histology Service Lab.
- The proposed signage will be consistent with existing campus signage and all guidelines set forth by the CBE. Exact sign wording is attached.

Maintenance Sub-Council (Msc) – members approved way finding signs at both locations with these caveats:
- Signs to be designed with a material that is maintainable
- Mow Strip is constructed around the sign

Technical Review Sub-Council (TRsc) – members support the proposed signage, provided the following concerns/issues are addressed and funded: Facilities Services: sign locations should be coordinated so they do not interfere with utilities, other signage, traffic or other safety concerns.
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A further suggestion was made for the Histology Service Lab sign to include the wording “TVMDL” and an arrow to indicate which direction the TVMDL building is located. Lilia Gonzales, chair of DRSc, will include that information on the signage wording.

The CBE voted unanimously to recommend the President’s approval to install CVM way finding signage with noted caveats and the additional “TVMDL” wording and directional arrow on the sign for the Histology Service Lab.

Karan L. Watson  11-18-13
Provost and Executive Vice President
for Academic Affairs
Co-Chair, Council for the Built Environment

Concur or not concur with CBE’s recommendation:

R. Bowen Loftin  11-20-13
President

cc:  Dr. Eleanor Green
     CBE Sub-Council Chairs
September 09, 2013

To: Dr. Karan L. Watson
   Provost and Executive Vice President for Academic Affairs
   Co-Chair, Council for the Built Environment
   Dr. Rodney P. McClendon
   Vice President of Administration
   Co-Chair, Council for the Built Environment

Through: Dr. Eleanor M. Green
         The Carl B. King Dean of Veterinary Medicine

From: Sam Wigington
      Director of Facilities, College of Veterinary Medicine & Biomedical Sciences

Subject: College of Veterinary Medicine & Biomedical Sciences Way Finding Signs

In an effort to further develop appropriate way finding mechanisms at the College of Veterinary Medicine, we respectfully request permission to install two (2) new signs on campus. These signs would follow all guidelines set forth by the Council for the Built Environment.

The first sign would be installed in front of the Large Animal Hospital, building 1194, to direct students, clients, guests, and others to the front door. There are many large buildings that comprise the Large Animal Hospital grouping making is difficult for newcomers to determine which building houses the main entrance.

The second sign would be installed in front of building 1010; the Histology Service Lab. Building 1010 sits in the center of Parking Area 36 and currently has no appropriate signage. It is on the route to TVMDL and is often mistaken for such. A new way finding sign would help to ensure the privacy and safety of the Histology Lab, as well as direct TVMDL clients to the correct building.

With your permission, we will begin the process of installing these way finding signs to aid people in navigating our campus.

Please advise us if there needs to be any further action on our behalf in order for us to move forward.
MEMORANDUM

TO: Dr. Karan Watson
    Provost and Executive Vice President for Academic Affairs
    CBE Chair

FROM: Lilia Gonzales, AIA
       University Architect and Chair, Design Review Sub-Council

DATE: November 8, 2013

RE: Design Review Sub-Council (DRsc) Report
    Request for College of Veterinary Medicine & Biological Sciences
    Way Finding Signs

The Design Review sub-council conducted an expedited review of the College of Veterinary Medicine & Biological Sciences' request to install two new wayfinding signs on campus. Two signs would be installed in front of the Large Animal Hospital (Signage 1 & 2 – Building 1194) and one sign would be installed in front of the Histology Service Lab (Signage 3 – Building 1010). Exact sign placement is illustrated on the attached map.

Signage 1 & 2 will be installed in front of the Large Animal Hospital (1194) to direct students, clients, guests and others to the front door. Signage 3 will be installed in front of the Histology Service Lab (1010). The new sign will provide direction to the Texas Veterinary Medical Center and Small Animal Research Building. The proposed signage will be consistent with existing campus signage and all guidelines set forth by the Council for the Built Environment. Exact sign wording is attached.

Action
Design Review sub-council members voted to recommend approval of the College of Veterinary Medicine & Biological Sciences' request to install wayfinding signage.

Please let us know if you need additional information.

Attachments

cc: Sam Wigington
    DRsc Members
    Jo Williams
ATM Logo on all signs according to TAMU Graphics Protocol

Block font according to TAMU Graphics Protocol.

1194 Sign 1 – West facing side – vehicular traffic
Large Animal Hospital
Building 1194
Admissions ➔
Guest Parking ➔
← Client Trailer Parking

1194 Sign 1 – East facing side – vehicular traffic
Large Animal Hospital
Building 1194
← Admissions
← Guest Parking
Client Trailer Parking ➔

1194 Sign 2 – North facing side – pedestrian traffic
Large Animal Hospital
Admissions
Building 1194

1010 Sign 3 – East & west facing sides – vehicular traffic
Texas Veterinary Medical Center
Small Animal Research Building - Vivarium II
Building 1010
October 16, 2013

MEMORANDUM

To: Dr. Karan Watson
    Chair, Council for the Built Environment

        Dr. Rodney McClendon
        Chair, Council for the Built Environment

Subject: CVM Way Finding Signs

The Maintenance Sub-Council met to discuss a request by College of Veterinary Medicine & Biomedical Science Way Finding Signs. Both locations were reviewed with the following recommendations:

- Signs to be designed with a material that is maintainable
- Mow strip is constructed around the sign.

RECOMMENDATION

The Msc recommends approval of CVM request for Way finding signs at both locations.

Ralph R. Davila
Chairman, CBE Maintenance Sub Council

CC: CBE-Msc members
DIVISION OF STUDENT AFFAIRS
Office of the Vice President for Student Affairs

MEMORANDUM

TO:       Dr. Karan Watson
           Provost and Executive Vice President

           Dr. Rodney McClendon
           Vice President for Administration

FROM:     Tom Reber
           Associate Vice President for Student Affairs

DATE:     September 30, 2013

SUBJECT:  CBE TRsc Recommendation: College of Veterinary Medicine Way Finding Signs

The CBE Technical Review Sub-council recently reviewed a request to install 2 new signs on campus. The first would be installed in front of the Large Animal Hospital to direct students, clients, guests, and others to the front door. The second sign would be installed in front of the Histology Service Lab to help ensure the privacy and safety of the lab, as well as directing TVMDL clients to the correct building.

Recommendation
The Technical Review Sub-council supports the proposed signage, provided the following concerns/issues are addressed and funded.

Facilities Services
Facilities Services supports the ongoing efforts to facilitate navigation on campus. Sign locations should be coordinated so they do not interfere with utilities, other signage, traffic or other safety concerns.

No other concerns were expressed.

Tom Reber
Associate Vice President for Student Affairs
Chair, CBE Technical Review Sub-council

Xc:       CBE Technical Review Sub-council
          CBE Support Staff